

Junior Librarian

Help to prepare the *Library Computer* at the start of the day. It must be switched-on and logged into *Junior Librarian*. Please follow the instructions on the *Library Desk*.



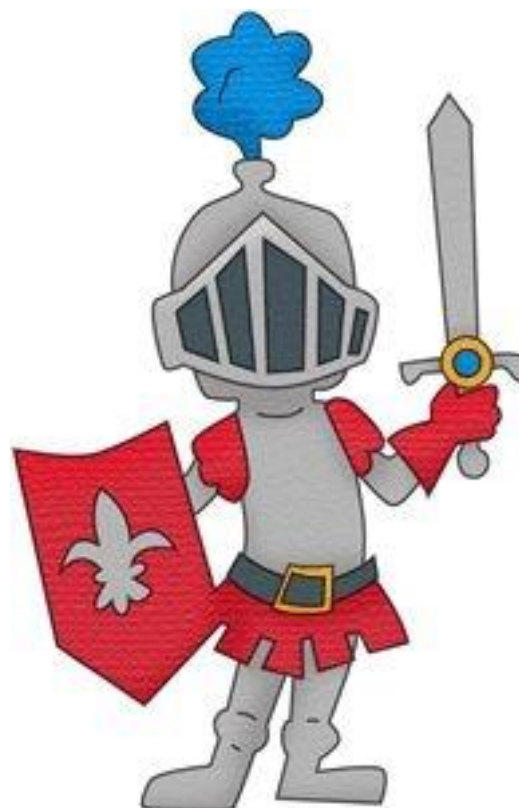
Computer Log-On Details

User Name: 2284library

Password: 2284library

A Little More Information...

- Children can borrow a maximum of two books at once.
- Books can only be exchanged during class *Library Time* or when Mr Parkinson is at school.
- All books should be enjoyed in the classroom and at home.
- On-loan books must be brought to school everyday.
- Special prizes are awarded to the class that returns the most books each month.
- The *KEJS Library* is closed at Lunchtimes.



Library Knights Handbook

Your Mission

- 📖 Help to promote reading for pleasure.
- 📖 Keep the *School Library* tidy and organized.
- 📖 Assist others with book selection and exchanges.
- 📖 Work with Mr Parkinson to make the *School Library* fun and exciting.

Remember

Please keep to your duties on the *Timetable*.
Work together to complete each of the tasks on your *Jobs List*. If you are unable to attend a duty, please re-arrange with another member of the team.

To revise more about the *School Library*, please make your way through your *Library Knight in Training* booklet!

If you need any help, please see Mr Parkinson on Wednesday and Thursday.

Finding Books

We have a wide-range of books at the *KEJS Library*. They must always be scanned using the *Library Computer*.

- ✿ Fiction – These story books and are arranged in alphabetical order by the author's surname. E.g. *Guy Bass* is kept above the letter *B*.
- ✿ Information – They are fact books about real-life topics! These are organized by the *Dewey Number* on their spines. E.g. *Animals* will be above the 590 label on the shelf.
- ✿ Picture Books – Illustrated books for older readers. These are found in the *Picture Book Area*.
- ✿ First/Next Steps – Books for newly independent readers. They have one or two black-lines on their spines.
- ✿ Speedy Reads – Fun and fast-paced books, great if you're not sure what to borrow next.
- ✿ T Fiction – These are older reads and can only be borrowed by the children in Year Six.

Please help others to find and return books. Encourage children to use displays, follow signs and read blurbs! You may want to recommend your favourite titles!



