

Key Reference



Phase 3

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National Curriculum statements Additional HIAS statements

Achieving age-related expectations in Writing Yr 1-6

Fluency - Clarity - Accuracy - Coherence

The Aims of the Primary English Programme of Study

The overarching aim for English in the national curriculum is to promote high standards of language and literacy by equipping pupils with a strong command of the spoken and written word, and to develop their love of literature through widespread reading for enjoyment. The national curriculum for English aims to ensure that all pupils:

- read easily, fluently and with good understanding
- develop the habit of reading widely and often, for both pleasure and information
- acquire a wide vocabulary, an understanding of grammar and knowledge of linguistic conventions for reading, writing and spoken language

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• appreciate our rich and varied literary heritage

- write clearly, accurately and coherently, adapting their language and style in and for a range of contexts, purposes and audiences
- use discussion in order to learn; they should be able to elaborate and explain clearly their understanding and ideas
- are competent in the arts of speaking and listening, making formal presentations, demonstrating to others and participating in debate

Non-Statutory Guidance Spoken Language

These statements apply to all years. The content should be taught at a level appropriate to the age of the pupils. Pupils should build on the oral language skills that have been taught in preceding years. Pupils should be taught to develop their competence in spoken language and listening to enhance the effectiveness with which they are able to communicate across a range of contexts and to a range of audiences. They should therefore have opportunities to work in groups of different sizes – in pairs, small groups, large groups and as a whole class. Pupils should understand how to take turns and when and how to participate constructively in conversations and debates. Attention should also be paid to increasing pupils' vocabulary, ranging from describing their immediate world and feelings to developing a broader, deeper and richer vocabulary to discuss abstract concepts and a wider range of topics, and to enhancing their knowledge about language as a whole. Pupils should receive constructive feedback on their spoken language and listening, not only to improve their knowledge and skills but also to establish secure foundations for effective spoken language in their studies at primary school, helping them to achieve in secondary education and beyond.



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Phase 1 Phase 2

Phase 3

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Year 1	WRITING							
	Transcription	Handwriting	Composition: Composition and Effect	Composition: Text Structure and Organisation	Composition: Sentence Structure	Vocabulary, grammar and punctuation		
Phase 1	 Spell words containing each of the 40+ phonemes already taught Spell common exception words that have been taught Name the letters of the alphabet in order Use letter names to distinguish between alternative spellings of the same sound Use -ing and -ed, where no change is needed in the spelling of root words 	 Sit correctly at a table, holding a pencil comfortably and correctly Begin to form lower-case letters in the correct direction, starting and finishing in the right place Form capital letters Form digits 0-9 Understand which letters belong to which handwriting 'families' (i.e. letters that are formed in similar ways) and practise these. 	 Say out loud what they are going to write about Discuss what they have written with the teacher or other pupils Use simple word choice that helps to convey information and ideas, e.g. story or topic related vocabulary 	Has an awareness that ideas can be organised into a sequence	 Compose a sentence orally before writing it Write a simple sentence starting with a personal pronoun Write a simple sentence starting with a noun/proper noun 	 Leave spaces between words Use capital letter for names Use capital letter for the personal pronoun 'I' Begin to punctuate sentences using a capital letter and a full stop Join words using 'and' 		
Phase 2	 Spell the days of the week Use the spelling rule for adding –s or –es as the plural marker for nouns and the third person singular marker for verbs Begin to spell words using contracted forms 		 Select basic ideas and content linked to the purpose of a task Re-read what they have written to check that it makes sense 	Sequence sentences to form short narratives	 Write a simple sentence with straight forward subject/ verb agreement 	 Begin to punctuate sentences using a question mark Join clauses using 'and' Use a capital letter for days of the week 		
Phase 3	 Can use the prefix un— Can add prefixes and suffixes using —er and —est where no change is needed in the spelling of root words Write from memory simple sentences dictated by the teacher that include words using the GPCs and common exception words taught so far 		Use simple prepositions	Begins to organise ideas/events using simple time related words, numbers, ordering of pictures/captions	Write reliably formed simple and compound sentences	 Begin to punctuate sentences using an exclamation mark Use simple noun phrases (adjective + noun) Can use the following terminology from Appendix 2 to discuss their writing: letter, capital letter, word, singular, plural, sentence, punctuation, full stop, question mark, exclamation mark 		



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Phase 1 Phase 2 Phase 3

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		WRITING							
Yea	r 2	Transcription	Handwriting	Composition Composition and Effect	Composition Text Structure and Organisation	Composition Sentence Structure	Vocabulary, grammar and punctuation		
		 Spell by segmenting spoken words into phonemes and represent these by graphemes, spelling many correctly 	Form lower-case letters of the correct size relative to one another	 Consider what they are going to write before beginning by planning or saying out loud what they are going to write about 	 Consider what they are going to write before beginning by encapsulating what they want to say, sentence by sentence 	 Write questions (beginning with who/ what/ when/ where/ how etc) 	Use capital letters, full stops, question marks and exclamation to demarcate sentences		
Phase 1		 Spell by learning new ways of spelling phonemes for which one or more spellings are already known 	 Write capital letters and digits of the correct size, orientation and relationship to one another and to lower case letters 	 When planning, write down ideas and/or key words, including new vocabulary 	 Use brief opening and ending Appropriately sequences ideas 	Write statements	 Use coordinating conjunctions (or/and/but) Write expanded noun phrases to describe and specify 		
Pha		 Spell common homophones Spell common exception words taught so far 	 Use spacing between words that reflects the size of the letters 	 Make simple additions, revisions and corrections to their own writing by evaluating their writing with the teacher and other pupils 	ideus		 Use the present and past tenses correctly and consistently 		
		 Add suffixes to spell longer words, including –ly 		 Re-read to check that writing makes sense e.g. verb tense 			 Use –ly to turn adjectives into adverbs – slow/ slowly 		
		 Use the possessive apostrophe (singular) 	 Use some of the diagonal and horizontal strokes needed to join letters and understand which 	 Proof-read to check for errors in spelling, grammar and punctuation 	 Link related sentences through the use of pronouns and adverbials where appropriate 	 Write commands using the imperative form of a verb 	 Use subordinating conjunctions (when/ if /that /because) 		
	se Z	 Add suffixes to spell longer words, including –ful, –less (to create adjectives) 	letters, when adjacent to one another, are best left unjoined	 Selection of relevant content shows an awareness of purpose 			 Use commas to separate items in a list 		
-	Pnas	 Spell more words with contracted forms 		and an emerging awareness of their audience			 Use apostrophes to mark where letters are missing in spelling 		
		 Distinguish between homophones and near- homophones 		 Use adventurous vocabulary appropriate to task 			 Use the suffixes –er, -est, in adjectives 		
Ш		 Add suffixes to spell longer words –ment, –ness 		 Use a range of prepositions (behind, before, above, along) 		 Use sentences with different forms: statement, question, exclamation, command 	 Use the progressive form correctly and consistently e.g he was shouting. 		
		 Write from memory simple sentences dictated by the teacher that include words using 					 Use apostrophes to mark singular possession in nouns 		
	ase 3	the GPCs, common exception words and punctuation taught so far					 Form nouns using suffixes –ness, er and by compounding e.g. whiteboard, superman 		
	Pha						 Use and understand the grammatical terminology in English Appendix 2 in discussing their writing: noun, noun phrase, statement, question, exclamation command, compound, suffix, adjective, adverb, verb, tense, apostrophe, comma 		



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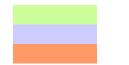
Phase 1 Phase 2 Phase 3

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WRITING Year 3 Composition Composition Composition **Transcription** Handwriting Vocabulary, grammar and punctuation Composition and Effect **Text Structure and Organisation** Sentence Structure • Use further prefixes and suffixes Use the diagonal and horizontal Writing is clear in purpose Organise writing into logical Draft and write an increasing Use conjunctions to express time, place and understand how to add strokes that are needed to join chunks and write a coherent range of sentence structures and cause them (English Appendix 1) letters and understand which (simple and compound) series of linked sentences for Plan their writing by discussing letters, when adjacent to one writing similar to that which they Use adverbs and prepositions to another, are best left unjoined Spell words that are often are planning to write in order to Use some variation in sentence express time, place and cause misspelt (English Appendix 1) understand and learn from its Select nouns and pronouns to types (statement/ command/ provide clarity for the reader Increase the legibility, structure, vocabulary and question/ exclamation) Use inverted commas to punctuate consistency and quality of their grammar Use the first two or three letters direct speech handwriting of a word to check its spelling in Use simple organisational • When planning, discuss and a dictionary devices, e.g. headings and Know when to use 'a' and 'an' subheadings record ideas Proof-read for spelling and Compose and rehearse sentences punctuation errors orally (including dialogue), progressively building a varied and rich vocabulary Use irregular simple past-tense verbs e.g. awake / awoke • Evaluate and edit by assessing the effectiveness of their own and others' writing and suggesting improvements Form nouns using prefixes e.g. • In narratives, creates settings, • Organise paragraphs around a Extend the range of sentences Use the present perfect form of verbs in super, anti, auto characters and plot with more than one clause by contrast to the simple past tense e.g. he theme using a wider range of has gone out to play, he went out to conjunctions, including when, if, play Spell further homophones and Vocabulary choices move from • Vary nouns and pronouns to because, although (complex) 7 understand their meanings avoid repetition generic to specific e.g. from 'dog' **Phase** to 'terrier' Indicate possession by using the possessive apostrophe with plural nouns Propose changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences • Explore and accurately use word Expansion of detail / events may be Uses varied nouns and pronouns • Use fronted adverbials supported through vocabulary for cohesion families based on common words, showing how words are related in (technical, vivid language) and • Use commas after fronted adverbials form and meaning e.g. solve, explanation 3 solution, solver, dissolve, insoluble Phase • Use and understand the grammatical terminology in English Appendix 2 in Write from memory simple discussing their writing: preposition, sentences, dictated by the teacher, conjunction, word family, prefix, that include words and punctuation clause, subordinate clause, direct taught so far speech, consonant, consonant letter vowel, vowel letter, inverted comma



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WRITING Year 4 Composition Composition Composition Vocabulary, grammar and **Transcription Handwriting** punctuation Composition and Effect Text Structure and Organisation Sentence Structure Use further prefixes and suffixes Use the diagonal and horizontal Discuss writing similar to that Non-narrative material uses simple Compose and rehearse Use inverted commas and other and understand how to add strokes that are needed to join which they are planning to write in organisational devices sentences orally (including punctuation to indicate direct them (English Appendix 1) letters and understand which order to understand and learn dialogue) speech e.g. a comma after the from its structure, vocabulary and letters, when adjacent to one reporting clause; end punctuation Organise paragraphs around a another, are best left unjoined grammar within inverted commas: The Spell further homophones Use an increasing range of conductor shouted, "Sit down!" sentence length and Is able to maintain fluency of Plan their writing by discussing structure Spell words that are often Choose nouns or pronouns Noun phrases expanded by the writing and has sufficient and recording ideas misspelt (English Appendix 1) appropriately for clarity and addition of modifying adjectives, stamina for typical written tasks cohesion and to avoid repetition nouns and preposition phrases Extend the range of Evaluate and edit by assessing the 7 Place the possessive apostrophe e.g. the strict maths teacher with sentences with more than effectiveness of their own and Phase accurately in words with regular Use conjunctions, adverbs and curly hair one clause by using a wider others' writing and suggesting plurals e.g. boys', girls' and in prepositions to express time and range of conjunctions, improvements words with irregular plurals e.g. cause for cohesion Understand the difference including when, if, because, children's between plural and possessive -s although In narratives, creates settings, characters and plot Use the first two or three letters Proof-read for spelling and of a word to check its spelling in punctuation errors a dictionary Writing is clear in purpose Propose changes to grammar and • Use a varied and rich vocabulary vocabulary to improve consistency, including the accurate use of pronouns in sentences Plural nouns of words ending in Can correctly join letters in Description or detail in both Openings and closings are clearly Standard English forms for verb signalled and well developed accordance with the school's narrative and non-narrative is inflections instead of local spoken agreed style expanded through an appropriate forms and precise range of vocabulary Produce internally coherent Use fronted adverbials followed by Increase the legibility, paragraphs in logical sequence e.g. 7 consistency and quality of their Viewpoint is consistently Phase using topic sentences with main a comma handwriting maintained (for example, word ideas supported by subsequent choice indicates child's viewpoint sentences Use the present perfect form of on a character or an issue) verbs in contrast to the past tense Indicate possession by using the possessive apostrophe with plural nouns Write from memory simple • Use figurative language such as Use and understand the 3 sentences, dictated by the similes, alliteration to build a grammatical terminology in English Phase teacher, that include words and picture in the readers head Appendix 2 accurately and punctuation taught so far appropriately when discussing their writing and reading: determiner, pronoun, possessive pronoun,



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	WRITING						
Year 5	Transcription	Handwriting	Composition Composition and Effect	Composition Text Structure and Organisation	Composition Sentence Structure	Vocabulary, grammar and punctuation	
Phase 1	 Use knowledge of morphology and etymology in spelling and understand that the spelling of some words needs to be learnt specifically, as listed in English Appendix 1 Use the first three or four letters of a word to check spelling, meaning or both of these in a dictionary Use a thesaurus 	Write legibly, fluently and with increasing speed by choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters	 Note and develop initial ideas, drawing on reading and research where necessary Identify audience for, and purpose of, the writing Select the appropriate form and use other similar writing as models for their own Select appropriate grammar and vocabulary, understanding how such choices can change and enhance meaning Evaluate and edit by assessing the effectiveness of their own and others' writing Propose changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning Use expanded noun phrases to convey complicated information concisely Use a range of devices to build cohesion within and across paragraphs 	 Use further organisational and presentational devices to structure text and to guide the reader e.g. headings, bullet points, underlining Produce internally coherent paragraphs in logical sequence e.g. posing rhetorical questions which are answered in the main paragraph with main ideas elaborated by subsequent sentences 	 Make deliberate choices of sentence length and structure for impact on the reader Fronted prepositional phrases for greater effect Throughout the stormy winter Far beneath the frozen soil 	 Proof-read for spelling and punctuation errors Use relative clauses beginning with who, which, where, when, whose, that Use commas to clarify meaning or avoid ambiguity in writing Convert nouns or adjectives into verbs using '-ate', '-ise' or '-ify' Ensure correct subject and verb agreement when using singular and plural Use brackets, dashes or commas to indicate parenthesis 	
Phase 3 Phase 2	 Use further prefixes and suffixes and understand the guidance for adding them e.g dis-', 'de-', 'mis-', 'over-' and 're-' Spell some words with 'silent' letters 	Write legibly, fluently and with increasing speed choosing the writing implement that is best suited for a task	 In narratives, describe settings, characters and atmosphere Choose the appropriate register for the audience and purpose (formal or informal) Viewpoint is established and generally maintained Use figurative language such as similes, alliteration, metaphors and personification in poetry 	 Linking ideas across paragraphs using adverbials of time (later), place (nearby) number (secondly) Linking ideas across paragraphs through tense choice (he had seen her before) 	 Choose the appropriate register for the language of speech within writing e.g. colloquial language within dialogue, quotes in reports Use a wide range of clause structures, sometimes varying their position within the sentence 	 Use the perfect form of verbs to mark relationships of time and cause Use modal verbs or adverbs to indicate degrees of possibility Ensure the consistent and correct use of tense throughout a piece of writing Use a colon to introduce a list 	
	Continue to distinguish between homophones and other words which are often confused		 Editing sentences by either expanding or reducing for meaning and effect Content is balanced e.g. between action/description/ dialogue, fact and comment 	 Use a wide range of devices to build cohesion within paragraphs 		 Use and understand the grammatical terminology in English Appendix 2 accurately and appropriately when discussing their writing and reading: modal verb, relative pronoun, relative clause, parenthesis, bracket, dash, cohesion, ambiguity 	



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Phase 1 Phase 2 Phase 3

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Year 6	WRITING							
	Transcription	Handwriting	Composition Composition and Effect	Composition Text Structure and Organisation	Composition Sentence Structure	Vocabulary, grammar and punctuation		
Phase 1	 Use knowledge of morphology and etymology in spelling and understand that the spelling of some words needs to be learnt specifically, as listed in English Appendix 1 Use dictionaries to check the spelling and meaning of words Use a thesaurus Recognise how words are related by meaning as synonyms and antonyms 	 Write legibly, fluently and with increasing speed by choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters Write legibly, fluently and with increasing speed choosing the writing implement that is best suited for a task 	 Note and develop initial ideas, drawing on reading and research where necessary Identify the audience for and purpose of the writing Select the appropriate form and use other similar writing as models for their own Evaluate and edit by assessing the effectiveness of their own and others' writing Propose changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning Use adverbs, prepositional phrases and expanded noun phrases effectively for qualification and precision Use range of devices to build cohesion within and across paragraphs Select language that shows good awareness of the reader Understand and apply the difference between vocabulary typical of informal speech and vocabulary appropriate for formal speech and writing e.g. find out/ discover; find out/ request; go in/ enter 	 Use further organisational and presentational devices to structure text and to guide the reader e.g. headings, bullet points, underlining, columns, tables Draft and write by using a wide range of devices to build cohesion within paragraphs Link ideas across paragraphs using a wider range of cohesive devices e.g. repetition of a word or phrase, grammatical connections (tense choice/ adverbials) and ellipsis 	 Use a wide range of clause structures, sometimes varying their position within the sentence Use the passive to affect the presentation of information in a sentence e.g. I broke the window in the greenhouse / the window in the greenhouse was broken Use the structures typical of informal speech e.g. the use of question tags: He's your friend, isn't he? Use the structures appropriate for formal speech and writing e.g. subjunctive forms such as If I were or Were they to come 	 Proof-read for spelling and punctuation errors Ensure the consistent and correct use of tense throughout a piece of writing Use relative clauses beginning with who, which, where, when, whose, that or with an implied (i.e. omitted) relative pronoun Use correct subject and verb agreement when using singular and plural Use brackets, dashes or commas to indicate parenthesis Use a colon to introduce a list Use a semi colon within lists Use semi colons, colons or dashes to mark boundaries between independent clauses Use hyphens to avoid ambiguity 		
Phase 2	 Use further prefixes and suffixes and understand the guidance for adding them Spell some words with 'silent' letters 		 In narratives, describe settings, characters and atmosphere Integrate dialogue to convey character and advance the action Use figurative language such as similes, alliteration, metaphors and personification in a range of writing Select verb forms for meaning and effect e.g. deliberate change of tense Exercise an assured and conscious control over levels of formality, through manipulating grammar and vocabulary to achieve this 			 Use the perfect form of verbs to mark relationships of time and cause Use modal verbs or adverbs to indicate degrees of possibility Punctuate bullet points consistently 		
Phase 3	Continue to distinguish between homophones and other words which are often confused		Select synonyms accurately for effect rather than as an alternative for an original word			 Use and understand the grammatical terminology in English Appendix 2 accurately and appropriately when discussing their writing and reading: subject, object, active, passive, synonym, antonym, ellipsis, hyphen, comma, semi colon, bullet points 		